

HAWN MEMORIAL LIBRARY  
Board of Trustees ZOOM Meeting  
January 19, 2021

**Meeting called to Order:** 4:00

**ATTENDANCE:** Deborah Hunter, Don Dilworth, Golda Mellon, Carol Flannery, Jane Leahy, Donna Schneeberger, Nicholas Quarrier, Joan Varsics, Cab Burns, Sue Grant, Bev Company, Brooke Hartle, and Nancy Hyde (Village of Clayton). Ken Knapp (Town of Clayton) was absent.

**MINUTES:** The December 15, 2020 minutes were changed to reflect that Don Dilworth was absent. Bev made a motion to approve the December 15, 2020 minutes. Don seconded the motion. All in favor, motion carried.

**BUDGET:** Carol, Sue, Donna, Nick

Carol made a motion to pay the January abstract in the amount of \$8451.52. All in favor, motion carried.

Carol brought up that Lucy's contract was originally 6/01/2020 to 12/31/2020. She made a motion to have Lucy continue be the library's bookkeeper, doing accounts payable, from 01/01/2021 to 05/31, 2021 at the rate of \$35.00/hour. Don seconded the motion. All in favor, motion carried.

Carol brought up for discussion the amount to request on the May school budget vote. Don made a motion to request \$7500.00. Joan seconded the motion. All in favor, motion carried.

**BY-LAWS & POLICY:** Jane, Donna, Bev, Debbie

Jane made a motion to accept the Volunteer Policy with clarification on finger printing and/or background check depending on the volunteer position requested. Donna seconded the motion. All in favor, motion carried.

Jane made a motion to accept the Volunteer Application with the additional clarification of finger printing and/or background check. Don seconded the motion. All in favor, motion carried.

February policies to be reviewed include: Citizens Request for Reconsideration of Library Material, Freedom to Read, and Freedom to View.

**BUILDING & GROUNDS COMMITTEE:** Don, Nick, CAB

Nothing to report

**GRANT COMMITTEE:** Golda, Sue, Don, Joan

Brooke submitted the Stewart's grant application.

**TECHNOLOGY COMMITTEE:** Joan, Deb

Nothing to report.

**PERSONNEL COMMITTEE:** Don, Donna, Jane, Debbie

Nothing to report.

**SAFETY COMMITTEE:** Nick, Don, Joan

Nothing to report

**AD HOC COMMITTEE:**

Nothing to report

**DIRECTOR'S REPORT:** Brooke reported that she has begun to work on the Annual Report. The first library email newsletter is set to go out this month. Brooke's proposal entitled "Collaboration for Innovative Creation" was accepted by the NYS Library Association's Youth Services Section Conference. She will present at the March conference.

**UNFINISHED BUSINESS:** No report

**NEW BUSINESS:**

Paulette Roes from NCLS took part in the zoom meeting. She presented thoughts on funding for the library and responded to questions from the board of trustees.

Bev made a motion to adjourn. Don seconded. All in favor, motion carried. The meeting was adjourned at 5:15. The next regularly scheduled meeting will be on February 16, 2021. The policy committee will meet at 3:30 and the board will meet at 4:00.

Respectfully submitted by Golda Mellon, Secretary